



The Anglican Parish of
Burnside-Harewood

Intermediate Youth Leader Job Description

July 2026

Introduction

This role offers a meaningful opportunity to rebuild and strengthen the parish's ministry with intermediate-aged young people (Years 7–8). The parish has a long and vibrant history of investing in youth and is committed to nurturing the next generation with creativity, theological depth, and pastoral care.

The Intermediate Youth Ministry Leader will work closely with, and be supported by, the wider youth leadership team. While the job description outlines the core expectations of the role, there is genuine openness to different ministry approaches, and aspects of the position are negotiable with the successful candidate.

Kendal House

Alongside this role, there is also the opportunity to participate in a young adult/student flat of up to four residents, contributing to a wider culture of discipleship and community life.

Role Description

The Intermediate Youth Ministry Leader oversees the parish's ministry with young people in Years 7–8, fostering their growth as committed disciples of Jesus Christ. The role centres on providing clear biblical teaching, building strong pastoral relationships, and creating environments where young people can encounter God, explore faith, and develop a sense of belonging within the church community.

This ministry is anchored in a weekly **Sunday morning study and small group**, supported by regular social gatherings (2–3 per term) that help build connection, fun, and community among intermediate-aged youth. The leader will collaborate closely with the Youth Pastor(s) and volunteer leaders to ensure continuity, shared vision, and pastoral support.

Hours:

Part-time: **5 hours per week** inclusive of preparation time, Sunday morning small groups and social events.

Reports to:

Vicar, and in the absence of the Vicar, the Churchwardens

Functional Relationships:

The Vicar, Wardens, Vestry, young people (aged 11–18) and their parents, Volunteer Youth Leaders, other staff and ministry leaders, Children and Young Person's Safety Officer (CYPSO), Diocesan Youth Coordinator

Primary Tasks:

The Intermediate leader is responsible for developing and implementing a comprehensive approach to Intermediate Youth Ministry that forms young people as disciples of Jesus Christ and integrates them into the life and mission of the parish. This includes:

- Lead the weekly Sunday morning intermediate study and small group with clear, age-appropriate biblical teaching.
- Build warm, pastoral relationships that help intermediates grow as disciples of Jesus.
- Create safe, welcoming environments where intermediates feel confident inviting friends.
- Plan and run 2 social activities per term that strengthen community and belonging.
- Support intermediates in transitioning confidently into the parish youth group through shared events, communication, and pastoral encouragement.
- Communicate clearly with parents and leaders
- Modelling the love and character of Jesus in all relationships and interactions
- Managing the administrative aspects related to the intermediate ministry
- Ensure full compliance with safeguarding, police vetting, and health & safety requirements, and maintaining safe ministry environments
- Take the group to 'Deeper Camp' and/or similar Diocese events.
- Provide regular leadership support to the Intermediate

Secondary Tasks:

- May be called upon at times to support the youth ministry as an extra leader.

Qualifications

- Committed disciple of Christ (Christ-centred and Spirit-led) and a positive Christian role model
- Committed to a team approach to ministry including delegating authority and responsibility to team members
- Able to support and encourage any volunteer leaders
- Communicates clearly with young people, parents, colleagues and the wider parish
- Self-starter and able to work without direct supervision
- Manages time and resources effectively

Place of Work

Due to the nature of the role, it is expected that the majority of work will take place at St Timothy's Church. An office is available on-site; however, the parish accepts that most planning and administrative activities may occur at home.

Work Materials

If required, the parish will supply access to a shared computer. All parish-related printing and office supplies are provided. Ministry materials should be purchased using the Youth Ministry budget.

Supervision

The parish has a policy of regular supervision of the role by the vicar or someone appointed by the vicar.