



The Anglican Parish of
Burnside-Harewood

Youth Leader Job Description

July 2026

Introduction

This role offers a unique opportunity to rebuild and revitalise a youth ministry within a parish that has a long and vibrant history of investing in young people. The parish is strongly committed to supporting youth ministry and is seeking 2 leaders who will help shape its next season with creativity, theological depth, and pastoral wisdom.

This position is **one of two Youth Leader co-lead roles** (of both may suit a married couple), each working **8–12 hours per week**. Together, the co-leaders share responsibility for the overall direction, growth, discipleship culture, and weekly ministry rhythms, while also having freedom to divide tasks according to gifting, availability, and ministry philosophy. While the job description outlines the core expectations of the role, the parish is open to a range of youth ministry approaches, and how the co-leaders divide responsibilities between them can be shaped to suit their strengths and giftings.

The co-lead structure is designed to be collaborative and supportive, allowing each leader to contribute their strengths while ensuring sustainability, creativity, and continuity in the ministry.

Kendal House

Alongside this role, there is also the opportunity to participate in a young adult/student flat of up to four residents, contributing to a wider culture of discipleship and community life.

Role Description

The Youth Leaders share responsibility for the parish's ministry with young people (Years 9–13), fostering their growth as committed disciples of Jesus Christ. Together the two co-leaders will work to grow the youth ministry, creating environments where young people can encounter God, explore faith, and develop a deep sense of belonging.

Hours:

Part-time (8-12 hours as negotiated in employment contract)

Reports to:

Vicar, and in the absence of the Vicar, the Churchwardens

Functional Relationships:

The Vicar, Wardens, Vestry, young people (aged 11-18) and their parents, Volunteer Youth Leaders, other staff and ministry leaders, Children and Young Person's Safety Officer (CYPSO), Diocesan Youth Coordinator

Primary Tasks:

The Youth **Leaders** are responsible for developing and implementing a comprehensive approach to Youth Ministry that forms young people as disciples of Jesus Christ and integrates them into the life and mission of the parish. This includes:

- Discipling youth into a personal and growing relationship with Christ through both large-group gatherings and smaller relational environments
- Creating safe, attractive, and compelling ministry environments where young people can invite and welcome their non-Christian friends
- Grow and develop the youth ministry, in consultation and with support from church leadership
- Recruiting, training, supervising, and pastorally supporting a team of committed leaders
- Teaching the Gospel clearly and helping young people understand its implications for faith, character, and daily life
- Providing regular opportunities for spiritual nurture, growth, service, and leadership development
- Modelling the love and character of Jesus in all relationships and interactions
- Supporting the integration of young people into Sunday worship, parish ministries, and the wider mission of the church.
- Encouraging their ongoing participation in church life once they age-out of the youth programme.
- Managing the administrative aspects of youth ministry, including communication, permissions, transport, budgeting, and resource planning
- Ensuring full compliance with safeguarding, police vetting, and health & safety requirements, and maintaining safe, well-governed ministry environments
- Take the youth group to Easter camp and any Diocese events.
- Provide regular leadership support to the Intermediate

Secondary Tasks:

- Provide regular leadership support to the Intermediate leader and programme

Qualifications

- Committed disciple of Christ (Christ-centred and Spirit-led) and a positive Christian role model
- Committed to a team approach to ministry including delegating authority and responsibility to team members
- Able to support, equip and empower a team of volunteer leaders
- Communicates clearly with young people, parents, colleagues and the wider parish
- Self-starter and able to work without direct supervision
- Manages time and resources effectively

Place of Work

Due to the nature of the role, it is expected that the majority of work will take place at St Timothy's Church. An office is available on-site; however, the parish accepts that certain planning and administrative activities may occur at home.

Work Materials

If required, the parish will supply access to a shared computer. All parish-related printing and office supplies are provided. Youth ministry materials should be purchased using the Youth Ministry budget.

Supervision

The parish provides regular ministry supervision for this role, undertaken by the Vicar or a supervisor appointed by the Vicar. In addition, the role is entitled to external professional supervision, with costs covered by the parish in accordance with the parish's approved supervision policy.